EFO Executive Committee Meeting Minutes

Time: 4:00PM-5:00PM, September 12, 2016
Location: Dean’s Conference Room, Torgersen Hall
Attendees: Dean Taylor, Lynn Abbott (ECE), Colin Adams (AOE), Jeff Connor (Eng Ed, EFO Vice-President), Steven Schafrik (MINE), Ed Fox (CS, EFO President), Ran Jin (ISE, EFO Secretary), Saad Ragab (BEAM), Linbing Wang (CEE), Hang Yu (MSE)

<table>
<thead>
<tr>
<th>Topics</th>
<th>Items and Outcomes</th>
<th>Status</th>
</tr>
</thead>
</table>
| 1. EFO Fall Meeting | (1) Dr. Jack Lesko will attend the EFO Fall meeting and present on State-of-CoE.  
(2) Dr. Cal Ribbens will talk about computer science, another hot topic for the Fall meeting, starting the practice of department heads speaking at the annual meetings.  
(3) Dr. Tess Thompson will discuss the CoE climate.  
(4) Each talk will last for about 15 minutes.  
(5) Members of the Dean search committee will join after their meeting at the Inn ends at 5PM.  
(6) Timing was too tight to implement the poster idea this year; that should be explored for next year.  
(7) Research “speed-matching” may be considered this year or in the future, possibly in a separate event. | Good |
| 2. New Updates and Initiatives in the CoE by Dean Taylor | (1) Growth of the number of faculty members, classes in the new winter semester  
(2) The change of the budget models, and progress for Destination Areas, were discussed.  
(3) New investment on the intelligent infrastructure area has been announced by the Provost. Related changes include, for example, the Holden and Randolph add-on project and renovation plan, Perry Street new facilities, and parking plan updates (perhaps requiring more on-campus parking slots).  
(4) Hiring plan, including replacement hiring and cluster hiring, will be coordinated with the DA plan. In the next few weeks, the Dean will submit the hiring plan for 2-3 years. The hiring plan will be determined after October.  
(5) For new positions, the CoE will try to determine the hiring plan strategically.  
(6) There will be a certain portion of the growth of the faculty positions for collegiate faculty, who will teach more courses (e.g., 6 courses a year), and help the | Good |
| **3. Collegiate Faculty** | (1) Concerns regarding the status of the collegiate faculty were discussed, mainly considering research resources and regular funding opportunities.  
(2) Suggestions were made to propose a structured solution mechanism, e.g., to organize town hall meetings of the instructors and collegiate faculty members. It is also a part of the climate discussion.  
(3) Such an issue may be discussed before formally forming the plan and faculty hiring. A suggestion was made to consider this issue in resource support, such as budget and space. Reducing class size could be one benefit.  
(4) Making a list of the many related initiatives could help to resolve problems of confusion and uncertainty. | Need to follow up |
| **4. Collaboration Committee and P&T Meeting** | (1) The College P&T meeting will proceed in January.  
(2) Ed Nelson explained that if other discussion between EFO and the College P&T committee is desired about the importance of collaboration, a separate meeting would need to be scheduled.  
(3) Nevertheless, a related meeting is planned for Sept. 13, 2016. Then, information and guidance will be offered to Assistant and untenured Associate Professors by P&T committee members, including how collaboration will fit into the tenure evaluation process. | Good |
| **5. Collaboration Committee Seed Fund** | (1) A suggestion was made to create a seed fund from the Dean's office to support collaborative proposals. The proposal review will be organized and determined by the EFO Collaboration Committee.  
(2) With the move toward DAs, more funds might be available to support this mechanism.  
(3) ICTAS and other institutes have existing mechanisms to support research proposals.  
(4) One approach is to request funding be provided to support students in proposal writing.  
(5) A teaching buyout is another format of support for the collaboration, which could be supported by a DA.  
(6) The hope is for a bottom-up approach, stimulating new collaborations leading to support by funding agencies. | Need to follow up |
(7) These proposals can be aligned with the DAs.
(8) Another idea is to arrange for support of proposals that require cost share.
(9) $5K support is actually very big support for some departments.
(10) A paragraph will be drafted to express the ideas by Dr. Linbin Wang.

6. Open Agenda Comments

(1) One member mentioned that improved organization and focus would help regarding topics discussed during EFO meetings. It was pointed out that key contributions of EFO have occurred in the past during transitions and in special situations.
(2) Climate, collaboration, and eFAR were discussed.
(3) Infrastructure and space limitation, and research and teaching hour standards, were discussed.
(4) Collaboration on teaching related to DA was explored.
(5) A concern is that the metrics regarding P&T at Department level, College level and Provost level are different.
(6) Websites of the departments should be improved, considering ongoing redesign of the campus website support infrastructure.

Next Meeting: 4:00-6:15PM on 9/27/2016, the Inn, Latham Ballroom C