

**VIRGINIA TECH COVER SHEET TO BE USED WHEN RETURNING MATERIAL TO
VIRGINIA TECH-Blacksburg Campus**

PLEASE USE ONE SHEET PER COURSE

RETURN ALL MATERIAL TO:

The Charles Edward Via, Jr. Department of Civil and Environmental Engineering

Attention: **Beth Lucas**
418 Durham Hall. (0246)
Virginia Tech
Blacksburg, VA 24061,
Tel: (540) 231-4595

Course No: _____

Instructor: _____

Site Location: _____

Date Returned: _____

Returned By (Name): _____

Please list the names of the students whose homework is attached to this cover sheet. If it is a large class, you might wish to make copies of the class listing, and simply put a check by the names of the students whose work is included and staple that listing behind the cover sheet. (We file the cover sheets until the end of the semester; thus, we have a record of what comes in.) Thank you for your extra effort, we do appreciate it.

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Date Received (GTA) _____ by Whom _____

Date Received (VT) _____ by Whom _____